



Early Childhood Center, Inc.

100 Welsh Park Drive, Rockville, MD 20850 301-424-8065 www.eccpreschool.com

Registration 2017-2018

ECC student registration for the 2017-2018 School Year is outlined below. Registrations will be processed in the order in which they are received and can be dropped off in the office.

Registration for All Families (returning and new):

- For each child, bring one completed copy of the attached registration form and a check for **Tuition Payment 1 + \$60 Registration Fee**. Please mark 1st and 2nd preferred days. Please also include one copy of the mandatory family service commitment form.
- **Neither Tuition Payment 1 or the \$60 Registration Fee is refundable under any circumstances, once your child is placed.** In the event that we are unable to place your child, your check will be refunded.
- ECC attempts to balance classes according to age, gender, and developmental level. Therefore, when class lists are being finalized, we reserve the right to amend your child's placement in consultation with parents.
- Please note that the family's mailing address, home phone, email address, parent's and child's name along with his/her birth date will be shared with other ECC families in the form of a class list/directory. Email addresses will be added to the school listserv in order to maintain good communication between the school and your family. Parents are reminded that this information is to be used only for ECC business and not for other solicitations.

Wait Lists:

As each class is filled, names will be taken for a Wait List. There is no charge to have your child's name placed on the Wait List.

2017-2018 Registration Schedule

ECC student registration schedule for 2017-2018 is outlined below. Registrations will be processed in the order in which they are received and can be dropped off at the office. **In-person registration will be held at 100 Welsh Park Drive Building 2, Rockville, Maryland.** Please form a line along the sidewalk if you arrive earlier than 8:30am.

- Monday, January 23, 2017- Friday, January 27, 2017 8:30 am – 1:00 pm : Current and Former Families
In-person registration for current ECC students and their siblings.
Mailed registration will be processed after all *current* in-person registration is complete.
- Monday, January 30, 2017- Friday, February 3, 2017 8:30 – 1:00 pm: New Families*
In-person registrations for new students.
Mailed registration will be processed after all in-person registration is complete.

Inclement weather schedule:

In the event that ECC is closed or has delayed openings on days scheduled for registration, registration will proceed on the next day classes run on a regular schedule.

Class Notification

ECC will notify families of student class placement by Friday, February 24 at 3 pm via email. If for some reason, families do not receive an email, they can call the office or email on Monday, February 27 starting at 8:30 am. If inclement weather disrupts the registration schedule, notification may be delayed. We will communicate with families as much as possible if such a situation arises.

The Early Childhood Center admits students of any race, color, religion, national and ethnic origins to all rights, privileges, programs, and activities and does not discriminate in administration of its educational and admission policies.



Early Childhood Center
 Where We Play to Learn * Established 1970

Classes 2017-2018

Classes start at 9 am and end at 12:20 pm or 3:00 pm

Two-Year-Old Programs

2 by September 1, 2017
*Class size: 8-10**

Bluebirds

Tuesday/Thursday

Stars

Tuesday/Thursday

Ducks

Monday/Wednesday/Friday

Three-Year-Old Programs

3 by September 1, 2017
*Class size: 10**

Goldfish

Tuesday/Thursday

Ducks

Monday/Wednesday/Friday

Butterflies

Monday/Wednesday/Friday

Four-Year-Old Programs

4 by September 1, 2017
*Class size: 10-16**

Explorers

Monday/Wednesday/Friday

Owls

Monday-Friday

* Class Size: ECC is proud to have low teacher/child ratios in its classes. Class size is not only determined by the size of the physical space, but also class makeup and age of the children.

PRICING 2017-2018 SCHOOL YEAR
10 EQUAL PAYMENTS

9 am – 12:20 pm	9 am – 3 pm
Morning Class Only	Morning Class with Afternoon Adventures

Tuesday/Thursday	\$366	\$593
Monday/Wednesday/Friday	\$512	\$853
Monday – Friday	\$762	\$1329
Monday-Friday Morning with Tuesday/Thursday Afternoon Adventures		\$988
Monday-Friday Mornings with Monday/Wednesday/Friday Afternoon Adventures		\$1102

Early Birds 8:15am -9:00am \$10/morning

Tuition

- Tuition payment 1 is due at registration. You may choose a tuition payment plan for the remaining school year tuition.
 - 9 equal monthly payments due the first of the month, August-April
 - 4 equal payments due August 1, October 1, January 1, and April 1
 - 1 payment due August 1
- **Sibling Tuition Rate:** When registering more than one child from the same family, the older child will be charged full tuition. Each child, thereafter, will receive a 5% discount in tuition.
- **Unitarian Universalist Congregation of Rockville (UUCR) Discount:** Members of UUCR will receive a 5% discount in tuition for one child in the family. When registering more than one child in the same family, the discount will apply only to the younger child. We will not be able to combine with sibling discount.
- A \$90 non-refundable supply fee for each child will be due on August 1 with the first tuition payment. All applicants, regardless of entry date, will be charged the full \$90 fee for supplies.

Early Birds: 8:15 am – 9:00 am

- Cost is \$10 per morning for regular attendees who sign up in advance.
- The fee for drop-ins or occasional users will be \$10 per morning. *Full fee applies regardless of what portion of the 45 minutes is used—fees are not prorated.*
- Mixed age-level children play under the care of an ECC staff member until class begins at 9:00 am.
- Two-year-old children may participate only after their transition period to school has ended.

Afternoon Enrichment

Afternoon Adventures is an afternoon enrichment program that encourages hands-on exploration of interesting topics including science, art and literacy. Children wishing to enroll in Afternoon Adventures must be attending one of our morning classes. A short rest time will be provided from 12:30 – 1:00 p.m. prior to the afternoon program and is included in the fee.

Calendar

- ECC closely follows the Montgomery County Public School calendar for breaks and closings. Please see the ECC calendar on the website.

Summer Program

- Optional six-week **Summer Program** will be available mid June-July. Please check our website for registration information, program dates and prices.



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Office use only

Registration # _____

Tuition Due _____

Registration Fee \$60.00

Amount Paid _____

Registration Form* for School Year 2017 – 2018

(Use one form per child)

Desired Class: (Please circle)

Day Preference #1 Monday – Friday Monday/Wednesday/Friday Tuesday/Thursday

Day Preference #2 Monday – Friday Monday/Wednesday/Friday Tuesday/Thursday

Afternoon Adventures: Monday-Friday Monday/Wednesday/Friday Tuesday/Thursday

Student Information:

Child's First Name _____ Child's Last Name _____ Nickname _____

Gender _____ Child's Date of Birth _____

Current ECC Student _____ New Student _____ Sibling of Current Student _____ Sibling of Former Student _____

Family Information: (If you are a returning family, you only need to complete "Family Information" section if your information changed.)

Parent/Guardian 1 _____ Parent/Guardian 2 _____

Parent/Guardian1 Mailing Address _____

Parent/Guardian2 Mailing Address (if different than above) _____

Parent/Guardian 1 Phone: H _____ W _____ C _____

Parent/Guardian 2 Phone: H _____ W _____ C _____

Parent/Guardian1 E-mail Address (to be included in parent listserv) _____

Parent/Guardian2 E-mail Address (to be included in parent listserv) _____

Attached is a non-refundable check that includes \$60 Registration fee plus Tuition Payment 1. Registration fees and June's Advance Tuition are non-refundable. _____ (initial) I understand that this registration for enrollment is non-binding, and is not a guarantee of placement for my child at ECC. ECC reserves the right to dismiss any child for whom we are unable to meet his/her needs. _____ (initial)

*By signing the application below, I understand that parent/guardian names, mailing address, email address, home phone numbers, and child's name and date of birth will be distributed to ECC families in the form of a class list/directory. If you would like to exclude some or all of your family information, please indicate below what you would like excluded. In addition, all parent email addresses will be added to the parent listserv so that you may receive office communications. Thank you!

PARENT/GUARDIAN SIGNATURE _____

DATE _____

Please exclude the following information (note if any): _____

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